

Overview

Governor Abbott has announcement that Texas schools will reopen for in person instruction in the fall. Consequently, school districts have been tasked with developing instructional models and protocols to address the safe return to school for students and staff. Springlake-Earth ISD formed a committee to develop multiple models to address the return to school. Based on the work of the committee, is recommending Board consideration of the following two models:

- A. On Campus Instruction with Safety Protocols - Traditional School including all extracurricular and cocurricular allowed.
- B. Online Learning Option - Off Campus Learning with extracurricular and cocurricular not allowed.

COVID-19 is evolving, as are the protocols and measures needed to keep students and staff safe. Plans will remain flexible to accommodate potential changes. These guidelines may be modified as necessary. As adjustments may be necessary throughout the coming school year, it will be our priority to keep the community informed of those changes and updates to the greatest extent possible. The SEISD website will provide you with the most up-to-date information.

On Campus Instruction

Option A: On Campus Instruction with Safety Protocols

Students participating in On Campus Instruction in the traditional school setting will be required to adhere to district protocols to mitigate the spread of COVID-19 inside our school buildings. The following protocols are recommended for the return to the traditional school setting:

Social Distancing

- SEISD will follow social distancing protocols to the maximum extent possible in all classrooms, hallways, and common areas. It may not be possible to observe the six feet distancing recommendation based on class size and classroom configurations. Students, however, will be seated as far apart as possible and student-to-student interaction will be limited.
- All staff will be trained on COVID-19 safety protocols.
- All students will be trained on COVID-19 safety protocols.

- Classrooms will be arranged to maintain the six feet social distancing recommendation to the maximum extent possible.
- All students in grades 5 and up will be required to wear a mask in the hallways.
- Visual and Performing Arts, PE/Athletics, CTE, and Special Education staff will be required to follow a district-approved plan to accommodate student participation while addressing health and safety concerns.
- Participation in extracurricular activities on campus must align with University Interscholastic League (UIL) and non-UIL activities guidance. See: [COVID-19 Information & Updates on the UIL website](#)

Arrival and Dismissal

- Arrival and dismissal procedures will be in place to reduce the opportunity for students to congregate before or after school.
 - Campus student arrival times is 7:20 am. Parents will be asked **not** to drop off students early.
 - Upon arrival to school, students must immediately report to their first class of the day.
 - Upon dismissal, all students must leave the campus immediately.
 - Students involved in after-school activities must report to their designated areas within five minutes of dismissal.

Extracurricular Participation

- Students and staff will be trained in COVID-19 safety protocols.
- All participants, coaches and directors will follow rules established by the UIL and the TEA.

Personal Protective Equipment (PPE) and Personal Hygiene

- Each campus shall review health and hygiene practices with all students. This should include handwashing, covering coughs and sneezes, and the use and disposal of tissues and PPE.
- Each campus will have soap available in restrooms and encourage students to wash their hands with soap for 20 seconds, at least two times a day.
- Each classroom will be supplied with hand sanitizer.

Health Screening

- Students, staff, or visitors who exhibit symptoms of COVID-19, or are ill, should stay home and not enter any district facility.
- Parents/guardians must assess daily their student's health condition. If the parent determines the student needs to remain at home, the parent/guardian should contact the campus nurse for further guidance on return to school.
- All students and staff will have their temperature taken daily, prior to entering any district facility.

- Any student who has a temperature of 100.0 or greater will immediately be asked to report to the school clinic. The nurse will wait five minutes and take a second temperature reading. If the student still maintains a temperature of 100.0 or higher, the nurse will contact the parent/guardian to pick up the student. Students may return to school when cleared by a health professional or be fever free without the use of fever-reducing medications with improved symptoms for 24 hours and cleared by the school nurse.
- Any individuals—including teachers, staff, students, or other campus visitors—who either are **lab-confirmed** to have COVID-19 or **experience the symptoms** of COVID-19 (listed above) must stay at home throughout the infection period, and cannot return to campus until the district designee screens the individual to determine any of the below conditions for campus re-entry have been met:
 - In the case of an individual who was diagnosed with COVID-19, the individual may return to school when all three of the CDC symptom-based criteria are met:
 - Must be 10 days since the start of symptoms, 3 days fever free without the use of fever-reducing medications, and symptoms have improved.
 - In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same return to school criteria listed above.
 - If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay-at-home period, the individual must either obtain a medical professional's note clearing the individual for return.
- Individuals—including students, teachers, staff, or other campus visitors—who have had **close contact** with someone who is lab-confirmed to have COVID-19, as narrowly defined in this document and as determined by the appropriate public health agency, should stay at home through the 14-day incubation period, and should not be allowed on campus.
 - The district designee will screen individuals after the incubation period has concluded, and if the individual does not experience COVID-19 symptoms during that period, the individual can be allowed back on campus. If the individual experienced symptoms, he/she must stay at home until the conditions outlined above have been met.

Close Contact

- This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:
 - When you are directly exposed to infectious secretions, such as being coughed on while not wearing a mask or face shield.
 - When you are within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield.
- If either of the above occurred at any time in the last 14 days at the same time, the infected individual was infectious.
- Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

Responding to Possible COVID-19 Cases on Campus

- Campuses must immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- District staff will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.
- Students who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

Required Actions if Individuals with Lab-Confirmed Cases Have Been in a District Facility

- If an individual has been in a district facility and is lab-confirmed to have COVID-19, the County Judge will be notified, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- The district must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was in a district facility.
- The district facility with a lab-confirmed COVID-19 case will be cleaned and disinfected with an EPA approved product in accordance with CDC guidelines.
- If a campus is required to close due to a positive case of COVID-19, students will move to either synchronous (grades 3-12) or asynchronous (grades K-2) online learning during the closure. (refer to Option B for definitions)

Transportation

- SEISD encourages families to transport their student.
- District staff will access temperature and dispense hand sanitizer prior to boarding bus.
- Students will be required to sit in assigned seats within their family group.
- Students will not be allowed to board a district bus without a mask in place, covering both the nose and mouth.
- Failure to comply with the mask requirement will result in loss of bus privileges.
- Buses will be thoroughly cleaned twice a day.

Visitors

- Parents may schedule conferences with teachers or an administrator virtually or in-person. Parents must adhere to COVID 19 safety protocols.
- Parents who which in person visits must check in with campus office and comply with COVID 19 safety protocols.
- Approved outside visitors and will be required to wear a mask prior to entering a district facility. Upon entering the building, visitors must report directly to the office to have their temperature taken, respond verbally to health screening questions, and use hand sanitizer prior to scheduled appointment. If a visitor has a temperature of 100.0 or greater, he/she will be asked to leave the district facility immediately.
- At this time, the district will not be able to host events such as open houses, carnivals, dances, class parties or any event that brings additional people onto campus. As a continuous improvement district, we evaluate new data and information as it becomes available and make decisions accordingly.

Cleaning and Sanitization

- SEISD has developed a targeted cleaning process that specifically addresses COVID-19.
 - Each district facility will be cleaned daily with EPA approved products in accordance with CDC guidelines.
 - SEISD custodial employees have been trained on COVID-19 safety protocols.
 - Cleaning and disinfecting will occur nightly in every classroom, common areas and on high-touch surfaces.
 - The state recommends that each school district provide students the opportunity to clean their own spaces before and after they are used in ways that are safe and developmentally appropriate. SEISD will provide cleaning materials for students to sanitize their work space.
 - Restrooms, cafeterias, and computer labs will undergo extensive cleaning after each day's use.

Outdoor Spaces & Playgrounds

- Outdoor spaces will be used.
- When appropriate, students will gather outside (for instance, during physical education class), rather than inside, because of the likely reduced risk of virus spread outdoors.

Quarantine

This term describes the situation where an asymptomatic individual is required to stay at home.

- Students who are in quarantine will participate in the daily schedule via an electronic medium. Students will follow attendance requirements during that time. The campus will contact quarantined students to facilitate this requirement.
- Teachers who are in quarantine and able to work from home will be expected to provide detailed daily lesson plans or teach their full schedule through a live electronic medium each day.

Online Learning Option

Option B: Online Learning Option

Students participating in the Online Learning Option due to COVID-19 concerns will have the opportunity to complete all required coursework online.

Course Delivery and Schedule Options

- For SEISD purposes:
 - *Synchronous instruction* – Will be implemented for grades 3-12 and requires all participants to be present at the same time, virtually. Examples: Live interactive classes with students and teachers participating real-time, teacher supported work time on video conference calls, scheduled and timed online tests.
 - *Asynchronous instruction* – Will be implemented for grades K-2 and does not require all participants to be virtually present at the same time. Examples: Self-paced online courses with intermittent teacher instruction, pre-assigned work with formative assessments on paper or Learning Management System (LMS), watching pre-recorded videos of instruction with guided support.

General Information

- The district will develop an orientation module to acquaint students and parents with the expectations of online learning.
- Students and parents will be required to sign the district's Online Learning Agreement in order to participate in the Online Learning Option.
- Students cannot participate in co-curricular or extra-curricular activities while enrolled in the Online Learning Option, including UIL, clubs, and organizations.
- No transportation will be provided for Online Learning Option students on days they are required to be on campus.
- Students wishing to transition from the Online Learning Option to On Campus instruction may only do so at the beginning of a six-weeks grading period. Students may request transition from On Campus instruction to the Online Learning Option at any time. If the request to move from On Campus Instruction to the Online Learning Option is made in the last two weeks of a six weeks, it will be the end of the following six weeks grading period before a student is allowed to return to On Campus Instruction.
- Temporary changes to grading guidelines and the suspension of GPA ended at the conclusion of the 2019-2020 school year. Grades, awarding of credit, and GPA will follow the regularly approved and published guidelines as outlined in Board Policy EIA (LOCAL) and EIC (LOCAL).
- Students who participate in online learning will take on greater responsibility for their learning; parents will take on greater responsibility as their student's learning coach by ensuring the student logs into the computer for class each class period, follows the daily published schedule and regularly monitors student progress.
- The Online Learning Option for grades PK-2 is required to be asynchronous, parents must understand they will have an increased role to ensure their student's academic success.

Technology Support

- To help ensure student success, SEISD will provide "hot spots" and devices for families in need.

Attendance Requirements

- The 90% attendance rule will be in effect for the 2020-2021 school year. Attendance will be taken daily and submitted to the Texas Education Agency to draw funding for Average Daily Attendance (ADA). In grades 3-12, attendance will be taken through the online learning option. In grades K-2, attendance will be taken through the receipt of completed work.

Communication Plan “Return to Learn”

- SEISD will continue to update families through the school website, facebook, and the honeywell system.